

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

July 18, 2017
MINUTES

Cajon Park School
Multi-purpose Room
10300 Magnolia
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Levens-Craig called the meeting to order at 7:00 p.m.

Members present:

Elana Levens-Craig, President

Dianne El-Hajj, Vice President

Ken Fox, Clerk

Dustin Burns, Member

Barbara Ryan, Member

Administration present:

Kristin Baranski, Superintendent and Secretary to the Board

Karl Christensen, Assistant Superintendent, Business Services

Tim Larson, Assistant Superintendent, Human Resources/Pupil Services

Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President Levens-Craig shared Member El-Hajj would be arriving shortly. She invited the audience to recite the District Mission.

3. Pledge of Allegiance

President Levens-Craig invited Kenny Catlow, 2nd grade student at Hill Creek, to lead the members, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda

Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>El-Hajj</i>	<u>Not Present</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-0</u>	<i>Fox</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

1.1. Developer Fees and Collection Report

1.2. Use of Facilities Report

1.3. Enrollment Report

1.4. Claims Against the District

1.5. Schedule of Upcoming Events

2. Santee Teaching, Listening and Connecting (TLC) Grant Update

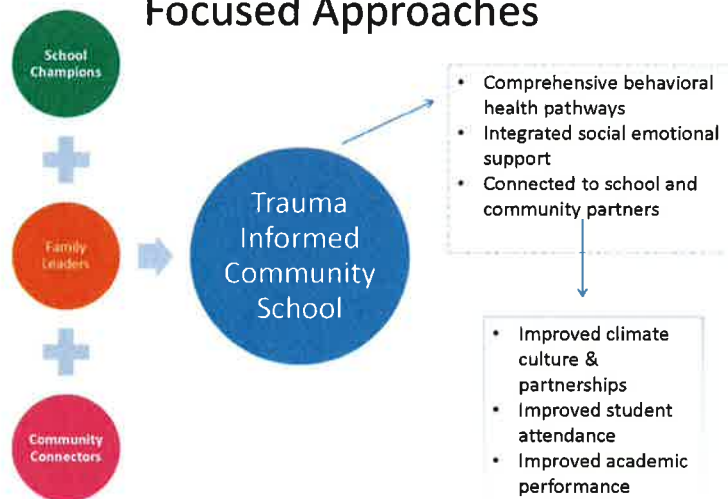
Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, shared Meredith Riffel, Collaborative Coordinator, and partners were present to share an update on the Santee Teaching, Listening and Connecting (TLC) grant.

Ms. Riffel shared the current partners included Lisa Bridges, Santee Solutions Coalition; Sarah Catlow, Cajon Park Teacher; Gina Lee, SDSU Nursing, Leadership Student; Dr. Dorothy Zirkle, SDSU Nursing Professor; and Aimee Zeitz of United Way of San Diego.

Ms. Riffel shared the TLC grant has been in existence for two years. During the first year, a plan was created by gathering input in 10 community conversations (with 88 participants); meeting with 12 teacher to plan for training; held 14 partner meetings; surveyed 58 teachers and 112 parents;

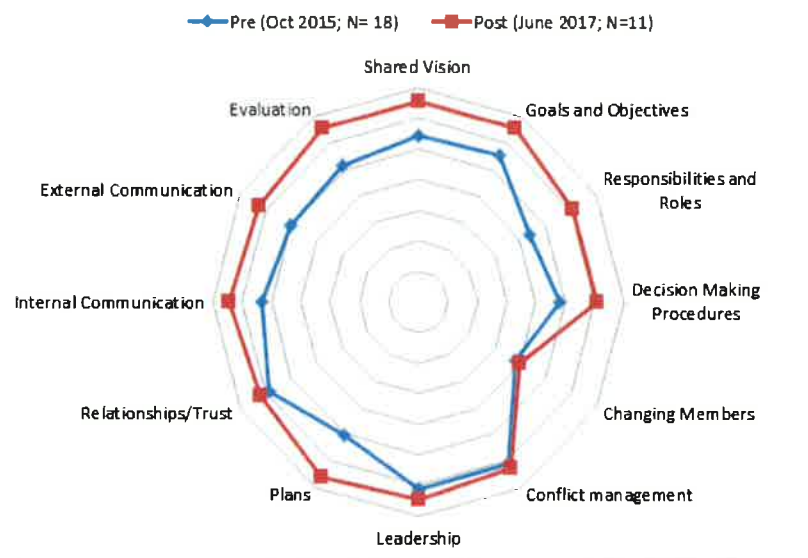
and 188 families at Wood Glen Vista apartments completed a survey. She mentioned that the data was gathered and it was determined that they needed to spend more time focused on being a trauma informed community school. She explained the Trauma Informed Community School would provide comprehensive behavioral health pathways; integrated social emotional support; connected to school and community partners; which would improve climate cultures and partnerships; improve student attendance; and student academic performance.

SanteeTLC 2016-17 Focused Approaches



Ms. Riffel shared the group gathered collective impact. Partners were surveyed in October 2015 and again in June 2017 to gauge the progress.

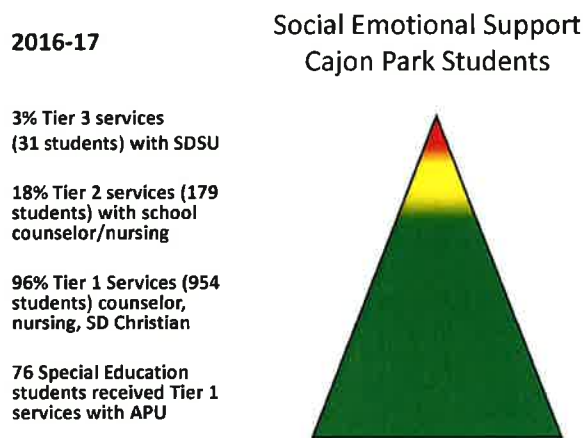
SanteeTLC Collaborative Functioning Scale



Sarah Catlow shared a story on how the TLC program assisted a challenged kindergarten student in her classroom; and how beneficial it was for both the student and parent.

Ms. Riffel shared teachers received training in trauma informed schools and developed tools for addressing social emotional supports and self-regulation in all classrooms. She mentioned community partners (SDSU, APU, SDCC) supported students in Tier 3 with help; and various teachers served on SanteeTLC Partnership group to influence and support the initiative. Ms. Riffel shared one of the United Way partners, Deloitte Makeover, provided a makeover of the staff lounge, which included a “shout-out” board to honor teachers and staff.

Ms. Riffel explained that the second part of teaching learning and connecting is learning. She mentioned self-regulation was taught in seven K-5 classrooms with SDSU student nurses. This affected 954 students in 44 classroom; 76 special education students in six classrooms with APU nurses; and kindness assemblies held by Club Live students. Trauma Informed Training was provided to 94 staff; 12 nurse leadership students; 18 parent leaders; and 20 community leaders from community oriented policing.



Ms. Riffel shared the project’s accomplishments.

What Have We Accomplished?

GOALS	Outcomes/Gains
Community assessment on what the needs and research were identified to improve	Trauma informed school Understanding of community concern
Training staff, parents and students on trauma and self-regulation	Trained 90 staff, 40 parents and 954 regular education and 76 special education students to understand trauma and be responsible for their own learning
Develop RtI for social/emotional and behavioral pathways that support students and classrooms	Clear system of support and understanding of social/emotional support Counselor focused on prevention with appropriate level of services for students with needs Mechanism to use community partners in supporting on-campus needs
Increase community partnerships and participation to support students and families	\$75,000 of support from SDSU, APU, SDCC and partners on-going support \$50,000 Jamboree for Community Services Coordinator ongoing support for SanteeTLC \$40,000 makeover from United Way and Deloitte.



Cajon Park Attendance Increase \$28,817.51

3/27/2015	4/15/2016	4/7/2017	Diff CY to PY	CY P2 ADA	ADA Chg from Att Chg	\$ Value of ADA Chg
96.54%	96.11	96.47	.36%	967.94	3.61	\$28,817.51

Continuing & Additional Support

- Jamboree Housing Dedicating Staff to support SanteeTLC – 50K/year
- SDSU Nursing – Continuing to provide leadership students
- APU Nursing – Continuing to provide MSN students
- SDSU Center for Counseling Expertise – Continuing to provide MFT, LPC interns to support Tier 3 students
- SDCC – Students to support recess, lunch and afterschool support

Ms. Bridges discussed connecting and relationships. She mentioned the success of the program was due to the connectedness of the students, parents, and partners. Ms. Riffel shared the group's intent to bring the trauma informed plan to Pepper Drive School. She shared if the District is awarded the grant from the Department of Defense, the concept will be implemented at Chet F. Harritt, PRIDE Academy, and Sycamore Canyon schools. Ms. Riffel shared that a lot of the students had stressed concerns about attending Santana High School because of the school shooting in 1991 and shared Dr. Zirkle had an idea to address their concerns. Dr. Zirkle shared that knowing what is known about trauma and its impact on students, families and community, the Santee TLC wants to bridge the gap for the community. She mentioned SanteeTLC is embarking on a journey to study and plan to address trauma community-wide.

The Board expressed their gratitude towards the Ms. Riffel and the TLC partners for their great work with the Santee Teaching, Listening and Connecting (TLC) grant.

C. PUBLIC COMMUNICATION

President Levens-Craig invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. CONSENT ITEMS

President Levens-Craig invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes
- 1.2. Approval/Ratification of Purchase Orders
- 1.3. Approval/Ratification of Expenditure Warrants
- 1.4. Acceptance of Donations
- 1.5. Approval of Consultants and General Service Providers
- 1.6. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 1.7. Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement
- 1.8. Approval/Ratification of CUPCCAC Informal Bid Award for Flooring Removal and Installation of New Flooring at Prospect Avenue Preschool and Authorization to File Notice of Completion
- 1.9. Approval/Ratification of Change Orders for Sycamore Canyon School Water Well Project and Authorization/Ratification to File Notice of Completion
- 1.10. Approval of Agreement with Capital Public Finance Group for Student Generation Rate Study for New Housing Developments
- 1.11. Approval of Agreement with Webb-Cleff Architecture & Engineering for Architectural and Design Services for the Rio Seco School Modular Classroom Addition Project
- 1.12. Award of CUPCCAC Informal Bid for New Driveway and Bus Gate at Pepper Drive School

- 3.1. Approval of Quality Preschool Initiative Grant for the 2017-18 School Year
- 3.2. Approval of Outdoor Education Program Agreements with the San Diego County Office of Education – pulled for separate consideration
- 3.3. Approval of Nonpublic Agency Master Contract with ABA Education Foundation for Behavioral Support
- 3.4. Approval of Nonpublic Agency Master Contract with SPOT Kids Therapy for Speech Therapy
- 3.5. Approval of Nonpublic Agency Master Contract with Vista Hill Learning Assistance Center and GPS Services for Educationally Related Mental Health Services (ERMHS)
- 3.6. Approval of Nonpublic School Individual Services Agreement with Aseltine School for Children Nonpublic School
- 3.7. Approval of Nonpublic School Master Contract with The Institute for Effective Education for Nonpublic School Services
- 3.8. Approval of Nonpublic School Master Contract with Springall Academy for Nonpublic School Services
- 3.9. Approval of Amended Nonpublic School Master Contract with Stein Center for Nonpublic School Services
- 3.10. Approval of Nonpublic Master Contract with Devereux Advanced Behavior Health for Residential Treatment Center Services and Nonpublic School Services
- 4.1. Personnel, Regular
- 4.2. Approval to Increase Work Hours for Identified Classified Non-Management Position
- 4.3. Approval of Memorandum of Understanding with Rady Children’s Hospital and Health Center (RCHHC) for the Early, Periodic Screening, Diagnosis and Treatment (EPSDT) Program – pulled for separate consideration
- 4.4. Approval of Short Term Positions

Member Fox moved approval of Consent Items with the exception of Items 3.2. Approval of Outdoor Education Program Agreements with the San Diego County Office of Education; and 4.3. Approval of Memorandum of Understanding with Rady Children’s Hospital and Health Center (RCHHC) for the Early, Periodic Screening, Diagnosis and Treatment (EPSDT) Program.

<i>Motion:</i>	<u>Fox</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Not Present</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-0</u>	<i>Fox</i>	<u>Aye</u>		

- 3.2. Approval of Outdoor Education Program Agreements with the San Diego County Office of Education

Member Burns mentioned being employed by the San Diego County Office of Education Outdoor Education Program and would be abstaining on this item. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Abstained</u>
<i>Second</i>	<u>Fox</u>	<i>El-Hajj</i>	<u>Not Present</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>3-0</u>	<i>Fox</i>	<u>Aye</u>		

- 4.3. Approval of Memorandum of Understanding with Rady Children’s Hospital and Health Center (RCHHC) for the Early, Periodic Screening, Diagnosis and Treatment (EPSDT) Program

Member Ryan mentioned being employed by the Rady Children’s Hospital and would be abstaining on this item. Member Fox moved approval.

<i>Motion:</i>	<u>Fox</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Not Present</u>	<i>Ryan</i>	<u>Abstained</u>
<i>Vote:</i>	<u>3-0</u>	<i>Fox</i>	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

Superintendent

1.1. Approval of 2017 East County SELPA Local Plan

Superintendent Baranski shared Santee School District was one of 11 school districts that are part of the East County SELPA (Special Education Local Plan Area). She explained SELPAs are responsible for supporting local school districts in implementation of a high quality special education program. SELPAs across the state are required to maintain a local plan and recently, the East County SELPA updated the plan created during 2006-2007. Superintendent Baranski shared a summary of the revisions and explained these included grammatical and programmatic changes.

Superintendent Baranski clarified the configuration of the Superintendent's Council voting criteria. She explained there are four SELPAs that the County Office of Education oversees. The North County Coastal and South Bay SELPAs do not have weighted voting; allowing every Superintendent that serves on that group to have equal voting. East County and North County Inland SELPAs agreed that the voting would be based on CALPAD counts. Superintendent Baranski explained that Heather DiFede shared that in her five years of director of SELPA, weighted voting had not been required because Superintendents have unanimously made decisions. However, she clarified that if there were a contentious item it would require a weighted vote. Superintendent Baranski recommended the Board approve the plan and inquired if the Board wanted her to bring the voting criteria to the Superintendent's Council. It was the Board's desire to have Superintendent Baranski bring the voting criteria to the Superintendent's Council for discussion. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

Business Services

2.1. Approval of Monthly Financial Report

Mr. Christensen presented the financial report for budget revisions and cash transactions through May 31, 2017. He explained the District ended the month with a general fund cash balance of approximately \$13.4 million and the District will be able to meet all financial obligations with internal cash through the end of the fiscal year. Mr. Christensen explained the budget revisions report differs a bit from the Estimated Actuals included in the Adopted Budget report presented in June because some budget revisions for estimated actuals were posted in June. He mentioned the out-year reserve percentage estimates had been revised to reflect the most recent Multi-Year Projection in the Adopted Budget. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

2.2. Award of CUPCCAC Informal Bid for Grass Reseeding and Irrigation System Improvements at Sycamore Canyon School

Member Burns expressed his gratitude towards Mr. Christensen for providing detailed information and moved approval to award the bid for Sycamore Canyon to Blue Pacific Engineering & Construction.

<i>Motion:</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

- 2.3. Award of CUPCCAC Informal Bid for Drilling of Water Well at Carlton Oaks School**
Member Burns expressed his gratitude towards Mr. Christensen for providing detailed information and moved approval.

<i>Motion:</i>	<u>Burns</u>	<u>Levens-Craig</u>	<u>Aye</u>	<u>Burns</u>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<u>El-Hajj</u>	<u>Aye</u>	<u>Ryan</u>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<u>Fox</u>	<u>Aye</u>		

- 2.4. Award of CUPCCAC Informal Bid for Installation of Pump System for Carlton Oaks School Water Well**

Member Burns expressed his gratitude towards Mr. Christensen for providing detailed information and moved approval.

<i>Motion:</i>	<u>Burns</u>	<u>Levens-Craig</u>	<u>Aye</u>	<u>Burns</u>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<u>El-Hajj</u>	<u>Aye</u>	<u>Ryan</u>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<u>Fox</u>	<u>Aye</u>		

- 2.5. Adoption of Resolution No. 1718-02 of the Board of Education of the Santee School District Declaring the Board's Intent to consider the Conveyance of an Easement to the Padre Dam Municipal Water District for Installation and Maintenance of a Water Line Located on the Rio Seco Elementary School Site Property**

Mr. Christensen shared the City is in the process of cleaning up their easements with Padre Dam and discovered that Padre Dam needs a six square foot portion of the District's land on the southeast portion of Rio Seco for underground pipes serving the Sportsplex. There are no improvements on this small area. He explained conveying property requires a two-thirds vote of the Board for a Resolution of Intent to Convey, publication and posting to announce a public hearing to occur at a subsequent meeting, and adoption of a Resolution to Convey after holding the Public Hearing. Mr. Christensen shared Administration recommends approving the Resolution of Intent to Convey an Easement and setting the public hearing for the August 1, 2017 Board meeting. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<u>Levens-Craig</u>	<u>Aye</u>	<u>Burns</u>	<u>Aye</u>
<i>Second</i>	<u>Ryan</u>	<u>El-Hajj</u>	<u>Aye</u>	<u>Ryan</u>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<u>Fox</u>	<u>Aye</u>		

F. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Baranski shared drafts of the Welcome Back program and Santee Magazine Fall spread for the Board's review. She inquired on the Board's attendance to the A Salute to Teachers.

G. CLOSED SESSION

President Levens-Craig announced that the Board would meet in closed session for:

- Public Employee Discipline/Dismissal/Release (Gov't. Code § 54957)**
- Conference with Legal Counsel – Anticipated Litigation (Gov't. Code § 54956.9)**
 - One Case
- Conference with Legal Counsel – Existing Litigations (Govt. Code § 54956.9)**
 - OAH Case Number: 2017061194
- Conference with Labor Negotiator (Govt. Code § 54957.6)**

Purpose: Negotiations
Agency Negotiator: Tim Larson, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)

5. **Conference with Labor Negotiator** (Govt. Code § 54957.6)
Purpose: Negotiations
Agency Negotiator: Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)
6. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 8:18 p.m.

H. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:27 p.m. and reported it was moved by Member El-Hajj to ratify the Resignation Agreement and General Release of Employee #: 508015.

<i>Motion:</i> <u>El-Hajj</u>	<i>Levens-Craig</i> <u>Aye</u>	<i>Burns</i> <u>Aye</u>
<i>Second</i> <u>Burns</u>	<i>El-Hajj</i> <u>Aye</u>	<i>Ryan</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>Fox</i> <u>Aye</u>	

President Levens-Craig reported the Board discussed an anticipated litigation regarding a student's special education program and it was moved by Member El-Hajj to reach a settlement in the anticipated litigation. The settlement involved a release of potential District liability.

<i>Motion:</i> <u>Levens-Craig</u>	<i>Levens-Craig</i> <u>Aye</u>	<i>Burns</i> <u>Aye</u>
<i>Second</i> <u>Fox</u>	<i>El-Hajj</i> <u>Aye</u>	<i>Ryan</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>Fox</i> <u>Aye</u>	

A dispute arose regarding a student's special education program and it was moved by Member El-Hajj to reach a settlement in special education dispute, OAH #: 2017061194. The agreement involved a release of potential District liability.

<i>Motion:</i> <u>El-Hajj</u>	<i>Levens-Craig</i> <u>Aye</u>	<i>Burns</i> <u>Aye</u>
<i>Second</i> <u>Burns</u>	<i>El-Hajj</i> <u>Aye</u>	<i>Ryan</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>Fox</i> <u>Aye</u>	

I. ADJOURNMENT

With no further business, the regular meeting of July 18, 2017 was adjourned at 10:27.



Ken Fox, Clerk



Kristin Baranski, Secretary